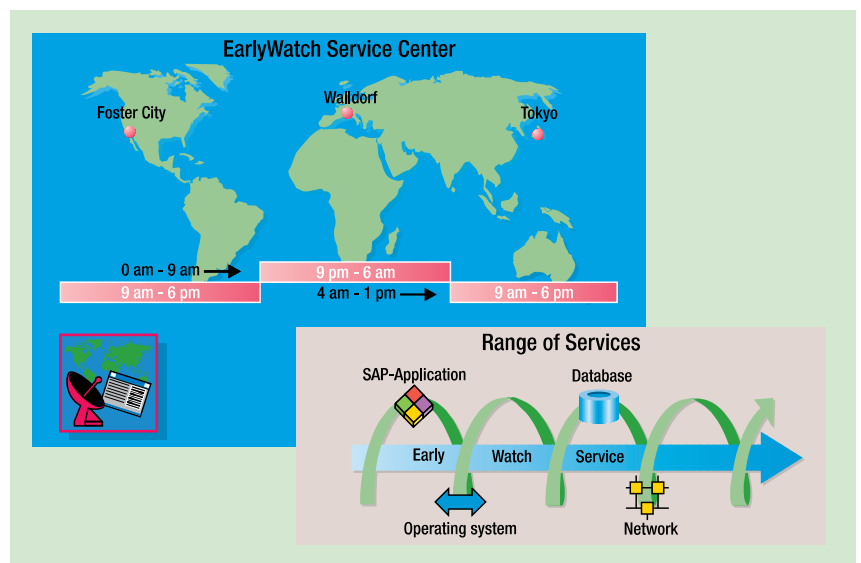# R/3 SYSTEM

Optimize your company's time management system. Utilize the synergy which results from an integrated time management and payroll solution and standardized communication channels. Upgrade time management to a plant data collection system, and profit from the advantages.

IN FOCUS...

OPTIMAL TIME MANAGEMENT: FROM WORK SCHEDULES TO INCENTIVE WAGES

EarlyWatch Service Center

Foster City   Walldorf   Tokyo

0 am - 9 am | 9 pm - 6 am
9 am - 6 pm | 4 am - 1 pm | 9 am - 6 pm

Range of Services

SAP-Application | Database
Early | Watch | Service
Operating system | Network

OPTIMAL WORK SCHEDULES: WHY MAKE UNNECESSARY ENTRIES?

t's easy to generate long-term work schedules and achieve a high degree of flexibility. Does your company have tolerance times or allow work to be performed in advance? No problem! The daily work schedule provides you with a complete overview of the information in the system. Define „dynamic breaks" and process data regardless of when the daily work schedule begins while at the same time complying with statutory work time requirements. Do you have problems evaluating short working days? Then define daily work schedule variants to grant your employees full working time autonomy, and run the

payroll program using the working times stipulated in the collective agreement.

TIME DATA MAINTENANCE: USER-FRIENDLY CALENDARS FOR EMPLOYEE ABSENCE DATA

No other area of human resources has so much data to process as time management. Do you allow your supervisors and local plant data administrators to access the system? Then you need a simple and efficient medium to maintain data. Special multiple entry screens enable you to enter all of the information that is required for an employee. And the fast entry function makes it easy to enter an additional day's holiday for entire departments.

Of course, the system also includes efficient reporting functions and enables you to distribute hours to different cost objects.

ERROR RECOVERY: EFFICIENT SUPPORT FOR TIME DATA ADMINISTRATORS

In time recording, it is especially important that the time administrator have access to all relevant information. If an employee is not at work on a particular day, the following questions must be answered: Was the employee ill on the previous day? Which long-term work schedule is valid for this employee? Do time cards exist? The error recovery program guides you through all phases of time management

and allows you to add missing information and update existing data. The list of employees with errors can be processed one at a time and then reevaluated and checked immediately. In this way, the program defines the time administrator's work and facilitates effective monitoring of work progress. The SAP® Human Resources Management System, which allows you to assign groups of employees to different administrators for processing, forms the ideal basis.

TIME EVALUATION: A TOOL FOR REQUIREMENTS OF COLLECTIVE AND COMPANY AGREEMENTS

You can use the time evaluation program to store your company's rules for calculating overtime automatically. Determine an employee's valid working time from the recorded clock-in time. Check the minimum and maximum working hours, generate wage types for planned working time, overtime, absences and Sunday, night or public holiday bonuses. And use the time evaluation option for daily gross payroll accounting.

INCENTIVE WAGES: AN EFFECTIVE SUPPLEMENT TO THE TIME MANAGEMENT PROGRAM

Incentive wage functionality within the SAP Human Resources Management System enables you to process individual and group piecework. You can make individual adjustments on easily modifiable screens. Data from production planning can be transferred to time cards which are opened automatically by the plant data collection system. The time leveling function compares working times with time cards, allowing data to be checked before the payroll program is run. And of course, there is full integration with the payroll accounting program.

PLANT DATA COLLECTION: CONTROL CENTER FOR PRODUCTION AND LINK TO ALL BUSINESS APPLICATIONS

The plant data collection system (PDC) receives a multitude of personnel, machine and order data, assigns it accordingly and so automates the flow of quantities and values within a company. A time event can, therefore, become a time pair in time recording, a time card for incentive wages, and can also be used to supply data to controlling.

With our comprehensive information system, you can keep track of costs, prices and business events per customer or per participant. You can list business events by sales or by participant number. You can create business event schedules and reserve resources for time units which you specify.

APPROVED INTERFACES: NO MORE ADJUSTMENTS FOR COMMUNICATION WITH TERMINALS

SAP has standardized all important communication channels and protocols, and adapted this interface to the latest version of its software. Release 5.0 of the R/2 System uses already the future-oriented communication interface KK1. Many subsystem manufacturers support these interfaces, which facilitates trouble-free communication with terminals without the need for installation work on the part of the customer. We will be happy to send you a list of SAP-approved subsystem manufacturers on request.

TECHNOLOGY AND SERVICE

R/3 software is based on client/server architecture. R/3 is designed as an open system for use on operating systems from a variety of vendors. Along with the software, SAP offers a complete range of services: professional consulting in organizational and technical issues ranging from project planning to system implementation; qualified staff training, and 24-hour hotline support.

Find out more. Call or write to us.