

Introduction

This brochure is designed to give you an overview of the functionality behind SAP's Time Management components.

The SAP Time Management System is strictly a software solution for recording, assigning values, and evaluating all employee data relevant to time management. Time Management

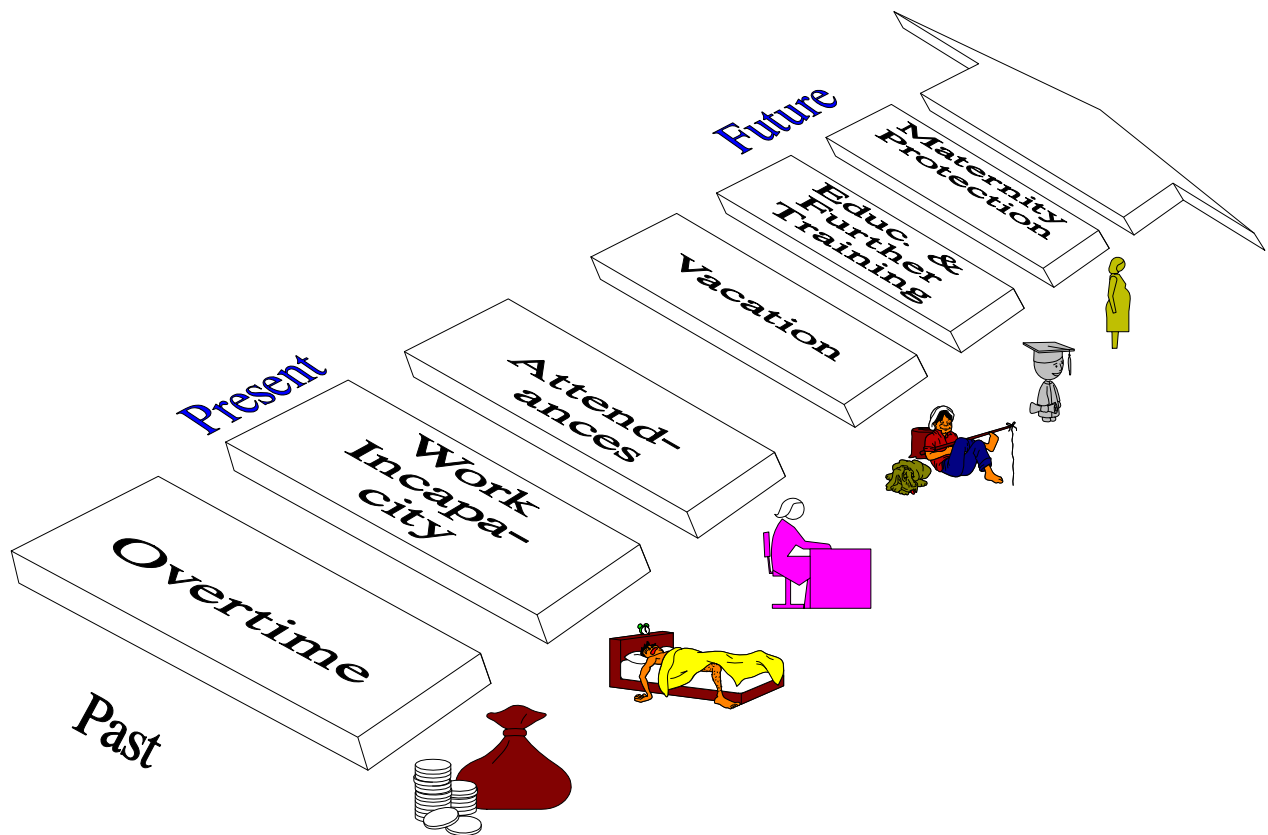


Figure 1-1: Time data

Various interfaces - which will be discussed in more detail later - have been developed by SAP for connecting electronic time recording terminals. Whatever time recording hardware you want to hook up is up to you.

What are the advantages of our HR System?

The advantages are:

System perspective

- modular design and thus modular use capability
- international implementation capability
- company-specific customizing capability and the possibility of company-individual enhancements
- comprehensive processing of the entire range of tasks in human resources management
- fast and easy implementation of reporting requirements

Corporate management perspective

- human resources planning functionality
- graphic editing of statistics or organizational staffing schedules
- fast, up-to-date information

Functional perspective

- fast and trouble-free processing of human resources data
- date stamping of all records providing both a history capability as well as the ability to record future events
- support for executing payroll runs in online operation
- support for external time collection systems
- generation of internal and external statements
- simple and direct processing of travel expenses
- reduced dependence on the programming department
- online input validation
- step-by-step modular upgrading

Data processing perspective

- complete integration with other SAP applications
- easy integration with external systems
- smoothing of work peaks
- uniform data storage and management
- uniform maintenance

The capability to adapt and our willingness to react to constantly changing customer requirements guarantees the quality of our system.

